



Bratton Clovelly Parish Council

Clerk to the Council: Rachel Ward • Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B
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The minutes of the Annual Parish Council Meeting and the Ordinary Parish Council Meeting (no.244) held at 7:00pm on Wednesday 13th May 2026 in the School Room

Present: Cllrs T Jones, P Gilbert, K Huggins, C Briadwood, W Jellyman, WDBCllrs C Mott and T Southcott, Clerk R ward
2 members of the public.

Chairman reminded participants that this meeting may be recorded.

Annual Meeting

1. **Outgoing Chairman's Welcome:** Cllr Huggins welcomed people to the meeting
2. **Election of Chairperson:** Cllr Huggins was nominated by Cllr Gilbert and Cllr Jones and was unanimously elected
3. **Election of Vice-Chairperson:** it was agreed not to have a deputy but to chose one as needed on an ad hoc basis
4. **Signing of acceptance of office:** Cllr Huggins signed the acceptance of office

Ordinary meeting

Public participation - none

1. **Apologies:** To receive apologies and to approve reasons for absence
2. **Declaration of Interest:**
 - 2.1. Register of Interests: Councillors were reminded of the need to keep their register of interests up to date.
 - 2.2. To declare any personal interests in items on the agenda and their nature. *Cllr Jellyman declared a person interest in 4.1 as it relates to her neighbours.*
 - 2.3. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items). *None*
3. **Co-option of new councillor:** 2 members of the public were co-opted by unanimous vote and both Cllr Atherton and Cllr Gibson signed the acceptance of office.
4. **Planning:**
 - 4.1. Applications to consider: 1205/26/HHO Retrospective application for the retention of lighting and shed Site Address: Kalehouse Barn Bratton Clovelly EX20 4JG Support: there is no

detrimental impact to the surrounding community/environment and seems to comply with the planning requirements for the barn conversion.

4.2. Housing drop in event – update Clerk was asked to remove this item

5. **Agree and sign minutes:** - from the Parish Council Meeting 243 held on 08/04/25 *Agreed*

6. **Report from WDBC: (Cllr Mott/Southcott) sent via email:** Clerk was asked to remove this item

7. **Clean up day: feed back** This went well this year the organiser sent a report to the Annual Parish meeting

8. **Finance:**

8.1. Receive up-to-date report on finances from RFO (Clerk) it was agreed to carry-forward £900.75 (comprising last FY's underspend and some unassigned funds) into this FY mainly to cover late billing, knotweed treatment and training for new Councillors. *Agreed*

8.2. To note the payments listed:

Parish hall hire and stone barn	£77.00
Mower charge to BCPMHC	£300:00
DALC	£197.85
WDBC dog waste collection	£238.68
ICO (DD)	£42.00
Laptop	£549 inc Vat
Clovelly Inn defibrillator hosting	£25.00

Clerk's salary and HMRC Payments –£321.00 for 4th April 2026 to 3rd May 2026 *Approved*

9. **P3:** update (Cllr Braidwood) Update another volunteer has come forward to help walk the foot paths

10. **New Laptop :** The clerk said she was delighted with the new laptop

11. **Insurance claim up date** (Cllr Gilbert) £140 inc VAT will be paid into the PC bank account and moved to the replacement fund to pay for a dog bin in the future.

12. **Playground update:** a parish meeting will be held on 19/05/26 to discuss the future of the playground

13. **Police liaison:** (Cllr Huggins) Clerk was asked to remove this item

14. **Roads and ditches:** (Cllr Huggins) Clerk was asked to remove this item

15. **PHMC Report:** (Cllr Gilbert) Cllr Gibson will be the new PHMC liaison

16. **Items for next agenda:**

17. **Date of next meeting:** Wednesday 09/06/26 7:30pm in the School Room (subject to change)